



**Fleet & Family Readiness Programs  
NAF Personnel Office**

**ANNOUNCEMENT #** 8/2023 AMENDED

**ISSUE DATE:** 4/26/23

**CLOSING DATE:** 06/19/2023

**POSITION:** FOOD SERVICE WORKER NA-7408-03

**PAY:** \$16.91 PER HOUR

**EMPLOYMENT STATUS:** FLEXIBLE 0-29 hours per week with no benefits

Schedule may include a rotation of days, nights, weekends, and holidays

**LOCATION:** CATALINA CLUB

**AREA OF CONSIDERATION:** GENERAL PUBLIC OF CORPUS CHRISTI COMMUTING AREA AS WELL AS SPOUSE PREFERENCE ELIGIBLE CANDIDATES

**DUTIES:** INCUMBENT SETS UP FOOD SERVICE COUNTERS, STEAM TABLES, DINNING ROOM SETS, AND SIDE SERVICE STANDS WITH HOT AND COLD FOODS. SERVES FOOD CAFETERIA-STYLE TO DINERS IN SERVING LINE. PREPARES FRUITS AND VEGETABLES FOR COOKING AND SERVING. GRILLS FAST FOOD ITEMS. CLEANS EQUIPMENT IN KITCHEN AND DINING AREA. WASHES DISHES, SWEEPS, MOPS AND DISPOSES OF FOOD WASTES AND TRASH. ASSISTS IN UNLOADING SUPPLY TRUCKS AND SORTING HEAVY SUPPLIES PERFORMS OTHER RELATED DUTIES AS ASSIGNED.

**MINIMUM QUALIFICATIONS:** INCUMBENT MUST BE SKILLED IN DOING TASKS WITH SEVERAL STEPS AND MUST USE JUDGMENT IN SEQUENCING TASKS. ABILITY TO CONCENTRATE ON UNIFORM INDIVIDUAL POSITION AND TO AVOID DISTRACTION WHEN SEVERAL PEOPLE ASK FOR DIFFERENT ITEMS AT THE SAME TIME. KNOWLEDGE OF SANITATION STANDARDS IN THE HANDLING AND SERVING OF FOOD.

**REQUIREMENTS:** Incumbent must have a high school diploma or equivalent. Must also have a state issued driver's license and be over the age of 18. Will need to Irregular working hours may be required to include early shift, late shift, evenings and special events as required.

EMPLOYMENT WILL BE SUBJECT TO COMPLETION OF A NATIONAL AGENCY CHECK WITH INQUIRIES (NACI) WITH FAVORABLE RESULTS. \*DIRECT DEPOSIT OF YOUR PAYCHECK IS MANDATORY AND IS A CONDITION OF EMPLOYMENT.

**HOW TO APPLY:** Forward resume or Non-Appropriated Fund employment application to E-mail address: NASCCMWRJOBS@GMAIL.COM. or FAX resume to 361-961-2891. Website for application: [www.navymwrcorpuschristi.com](http://www.navymwrcorpuschristi.com).

Resume-Include name and contact information for at least three (3) professional references in your resume

.OF-306. [http://www.opm.gov/forms/pdf\\_fill/OF306.pdf](http://www.opm.gov/forms/pdf_fill/OF306.pdf)

.Proof of education (transcripts/copy of degree/high school diploma), if applicable to position requirements.

.If claiming Veteran's Preference, completed SF-15 and a legible copy of DD-214 (page 4) as well as any other supporting documentation (disability, official statements, proof of service, etc). is required.

.If claiming Gold Star Veteran's Preference, completed SF-15 and a legible copy of DD-1300 as well as any other supporting documentation (official statements, document of service, court decree, etc.) is required.

.If claiming Military Spouse Preference, a copy of sponsor's orders and Page 2 (applicable for NF-03 and below or equivalent).

.If claiming Department of Defense (DOD) Non-appropriated Fund (NAF) Business Based Action (BBA) Priority consideration, submit a copy of the notice of separation.

.If you are a current federal employee, submit your most recent Personnel Action Report (PAR) or SF-50.

.If you are a current federal employee, submit your last three evaluations

**WE ARE AN E-VERIFY COMPANY. THE DEPARTMENT OF NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER. ALL QUALIFIED CANDIDATES WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, DISABILITY, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, OR ANY OTHER NON-MERIT FACTOR.**

Reasonable accommodations are provided to applicants with disabilities. If reasonable accommodation is needed for any part of the application and hiring process, contact the NAF HR Office. The decision on granting reasonable accommodations will be on a case by basis.